

TIME: 12.30pm or the rise of
the PATROL Adjudication Joint Committee

PLACE: Warwickshire County Cricket Club, The County Ground, Edgbaston,
Birmingham, B5 7QU.

AGENDA

1. **APPOINTMENT OF CHAIR and VICE CHAIR**
To appoint Members to serve as Chair and Vice Chair.
2. **URGENT BUSINESS**
To consider any items which the Chair has agreed to have submitted as urgent.
3. **ACCESS TO INFORMATION ACT**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
4. **DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting.
Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.
5. **REVIEW OF GOVERNANCE DOCUMENTATION**
To approve Standing Orders and Rules of Financial Management, Financial Regulations, Scheme of Delegation and Cycle of Meetings.
[Enclosed]
6. **MINUTES**
To note the Minutes of the meeting of the Bus Lane Adjudication Service Joint Committee (BLASJC) held on 28th June 2011.
[Enclosed]
7. **GENERAL PROGRESS AND SERVICE STANDARDS**
To provide information in respect of the establishment of the Bus Lane Adjudication Service and take up of civil bus lane enforcement powers by Councils in England [outside London]. To provide monitoring information regarding service standards and Tribunal initiatives.
[Enclosed]

8. AUDIT COMMISSION SMALL BODIES ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2011

To approve the final annual accounts 2010/11 and note the completion of the Audit of Accounts 2010/11 and approve the management response to their recommendations.

9. BUDGET MONITORING 2011/12

To note the position in terms of budget monitoring at 30th June 2011.

[Enclosed]

10. REVIEW OF RISK REGISTER

To receive the updated risk register.

[Enclosed]

11. ADVISORY BOARD

To note the arrangements for establishing the Advisory Board for 2011/12.

[Enclosed]

12. SERVICE OF NOTICES

To receive a report on the requirements on enforcement authorities in relation to service of notices.

[Enclosed]

Sir Howard Bernstein
Chief Executive
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